



Rapidly Growing International Education Company

StudyThePlanet - “ДунероБиомуз”

is looking for:

ESL & TOEFL Instructors

Deadline: ASAP | **Duration:** 3 months and up |

Location: *Khujand, Tajikistan*

About Company:

Study The Planet, LLC “ДунероБиомуз”, is an international education company that works to advance access to educational opportunities both in Tajikistan and abroad. Founded in 2007 in Khujand, Tajikistan LLC, StudyThePlanet helps individual and corporate customers to identify their educational needs and develop individualized solutions by offering wide variety of educational services including: short-term and long-term study abroad programs and courses, English as a Second Language (ESL) courses both in Tajikistan and abroad, test preparation services (TOEFL, GRE), language partner programs, language immersion, interpretation and translation services, and much more.

To provide wider access to educational opportunities for residents of Sugd Region, StudyThePlanet, LLC is expanding its operations in different corners of the region. StudyThePlanet is currently recruiting English as Second Language (ESL) and Test of English as a Foreign Language (TOEFL) Instructors to join its team in Khujand, Tajikistan.

Qualifications:

- A degree from an accredited university of higher education (education/teaching degrees preferred);
- Previous experience as an English language teacher/trainer/consultant;
- Previous experience as Peace Corps Volunteer/Teaching Assistant/Volunteer Abroad (desirable)
- Experience developing an English language curriculum for individual and corporate needs;
- Knowledge of interactive teaching methodologies and openness to team-teaching;
- Travel/study experience in the U.S/Central Asia or other English speaking country (desirable);
- Familiarity with Central Asian countries and culture (desirable);
- Demonstrated ability to work efficiently both independently and with colleagues;
- Strong communication skills both written and oral; Strong presentation skills;
- High level of professionalism and commitment to educational excellence;
- Computer skills and proficiency with MS Office;

Responsibilities:

Some of the duties and responsibilities include but are not limited to:

- Teaching English/TOEFL to individual and corporate clients;
- General classroom management; identifying talent, inspiring students, advising and mentoring;
- Planning, preparing and delivering lessons to current students (high-school, university, graduate, and professionals)
- Closely working with other teachers/consultants to prepare lesson materials, practice exercises and give inspiration to new program/project ideas.
- Assistance with developing, implementing and evaluating educational training programs;
- Advising, Coaching, and Mentoring students/clients on study abroad;
- Devising and producing audio and visual materials to accompany language lessons;
- Monitoring progress and providing appropriate feedback on students' oral and written work;
- Administrative tasks such as report writing and record keeping on each student/participant;

Benefits:

StudyThePlanet, LLC will cover provide:

- Immigration support (Tajik visa/registration)
- Travel expenses (airfare) (case by case)
- Free placement with a Tajik/Russian speaking host family and/or support with apartment hunting;
- Free bi-weekly Tajik (Persian), Russian, Uzbek or Turkish language classes;
- Language learning partner (if desired)
- Monthly stipend to cover unexpected costs;
- Free travel to different parts of Tajikistan with your students on weekend trips;
- Letter of Recommendation/Support to your employer/academic institution upon completion of tenure.
- Intercultural/cross cultural training upon arrival;
- Choice of teaching levels;
- Professional development opportunities (trainings, workshops, seminars, webinars, coaching, etc)
- Necessary professional and academic assistance with your research paper, academic training, internship/practicum.
- Paid vacation (duration is subject to negotiations)
- Health insurance (subject to negotiations)
- Safe, open and dynamic working environment;
- Exciting opportunity to expand your personal and professional horizons;
- And many more...

Contact:

Please e-mail Resume/CV and a brief cover letter to studytheplanet.llc@gmail.com as soon as possible. Short-listed candidates will go through phone/skype screening.